

**YOUNGSTOWN STATE UNIVERSITY
BEEGHLY COLLEGE OF EDUCATION**

**DEPARTMENT OF EDUCATIONAL ADMINISTRATION,
RESEARCH, AND FOUNDATIONS**

EARF REGISTRATION BULLETIN #6: SPRING SEMESTER 2005

This departmental newsletter is e-mailed to all departmental master's, licensure, and doctoral students prior to the registration period for each new semester. The Bulletin contains news items and procedural information to keep you up-to-date and to make registering for classes easier and more efficient. The Bulletin is also available on the departmental website (<http://cc.yosu.edu/adrefnd/>).

Details concerning items in the EARF Registration Bulletin may be obtained from our Administrative Assistant, Willa Mattern (e-mail wsmatter@cc.yosu.edu, phone 330-941-1436) or from the Department Chair, Dr. Robert Beebe (e-mail rjbeebe@cc.yosu.edu, phone 330-941-1437). Suggestions for improving the Bulletin are welcome and should be sent to Dr. Beebe. If you do not wish to receive the Bulletin, please contact Willa to have your name removed from the e-distribution list.

NEWS

1. We hope to see you on campus again this spring. A warm welcome from all of us: Dr. R. Baringer, Dr. R. Beebe, Dr. C. deBlois, Dr. G. Edirisooriya, Dr. R. McEwing, Dr. J. Pusch, Dr. E. Tokar, Dr. C. Vergon, and Ms. Willa Mattern!
2. The department has openings for a Doctoral Fellow and a Graduate Assistant for the spring semester. Applicants must be full-time students (9 s.h. per term) and must not hold full-time employment elsewhere. DFs and GAs perform 20 hours of research- and instruction-related work per week. Doctoral Fellows receive a stipend of \$5,000 for the semester. Graduate Assistants receive a stipend of \$3,750 for the semester. Both positions also receive remission of instructional fees and nonresident tuition for the semester and for half of the summer. For further information, contact Dr. Beebe as soon as possible. Review of applications will begin immediately and will continue until the positions are filled.
3. We encourage students who are interested in pursuing advanced graduate study in the department's Doctor of Education program in Educational Leadership to contact Dr. Beebe or any faculty member for specifics about the program, admission requirements, and application procedures. Since current doctoral students have proven to be our most effective recruiters, we ask them to nominate promising candidates for consideration. The deadline to apply for admission to the summer 2005 cohort is Friday, April 1, 2004.

4. The department is happy to announce that this spring will mark the Tenth Anniversary of YSU's conferral of the Ed. D. degree. Expect a message from us early in the spring with details about a Doctoral Celebration late in the spring.

5. Seven M.S. Ed. courses that are being taught this spring will not be taught again until the fall of 2005. These courses are FOUND 6901: Philosophical Analysis of Education, FOUND 6904: Introduction to Educational Research, (Evening Section), FOUND 6905: Educational Challenges in Historical Perspective, EDAD 6931: Leadership in Educational Organizations, EDADM 6947: School Building Leadership, EDADM 6949: Legal and Ethical Issues in Public Administration, and EDADM 6954: Marketing and Community Relationships. If you wish to enroll in any of these courses before the fall of 2005, you are encouraged to take them this spring.

6. Two licensure courses being offered this spring are not scheduled to be taught again until the fall of 2005 or later. These courses are EDADM 7018: School Discipline and Student Support Services, which will not be taught again until the fall of 2005, and EDADM 7024: Collective Bargaining and Systems Issues in Human Resources Administration, which will not be taught again until the fall of 2007. If you need these courses before these times, you should enroll for them this spring.

7. One doctoral course that is being taught in the spring will not be taught again until the spring of 2006. This course is EDADM 8185: Seminar in Educational Research/ Dissertation Proposal. If you need this course before this time, you are encouraged to take it this spring.

8. The three items above highlight the importance of planning your course work carefully. The department's Course Rotation Schedule is designed to accommodate both program and student needs, but it can cause problems if you do not look ahead. Give the highest priority to registering for courses that are scheduled less often and for those that are prerequisites for other courses you need. The Course Rotation Schedule is posted on the departmental website.

9. Persons preparing specifically for licensure as an Ohio Principal at the Middle School level should be aware that the Clinical Experience and Curriculum courses that are required for this license are being tailored specifically to the Middle School. Contact Willa or Dr. Vergon for details.

10. Master's comprehensive examinations will be administered this spring on April 2. Doctoral comprehensive examinations will be given on April 2 and April 16. All comps sessions run from 1:00 p.m. to 6:30 p.m. For details on registering for comprehensives, contact Willa.

11. Doctoral students who have passed the comprehensive examination are reminded to enroll in EDADM 8190: Dissertation Study, which is offered every semester. The departmental faculty is committed to helping you conduct your dissertation research and move on to graduation as early as possible.

PROCEDURES

1. Spring registration for current students begins on November 1. In planning for registration, you will need to consult both your curriculum advisement sheet (or transcript evaluation) and the final university Schedule of Classes. If you need a copy of a curriculum advisement sheet (or transcript evaluation), contact Willa. The spring class schedule (which also includes summer and fall classes) is available in the departmental office, at various locations on campus, and on the Schedule of Classes web page (www.ysu.edu/calendars/scheduleclasses.htm).
2. In order to register for classes, you must have the following four items of information: (a) your patron ID number (found on your YSU ID card and also on the letter from Enrollment Services informing you of registration), (b) your PIN number (the month and date of your birth, the last four digits of your social security number, or another four digits you have chosen), (c) the Course Code for all courses for which you wish to register, and (d) whether or not you want a parking pass.
3. You may register for classes in any of four ways: (a) in person as described in the Schedule of Classes, (b) electronically using the SOLAR system, (c) until January 14 by telephone through Willa, or (d) until January 14 by mail, fax, or e-mail using the Registration Form which is on the departmental website.
4. Doctoral students are reminded that registration for all doctoral courses requires a permit. Contact Willa.
5. Changes to your registration may be made by contacting Willa until January 27. Remember that all deadlines in the Schedule of Classes must be observed.