

YOUNGSTOWN STATE UNIVERSITY
BEEGHLY COLLEGE OF EDUCATION

DEPARTMENT OF EDUCATIONAL ADMINISTRATION,
RESEARCH, AND FOUNDATIONS

EARF REGISTRATION BULLETIN #7: SUMMER SESSION 2005

This newsletter is e-mailed to all departmental master's, licensure, and doctoral students prior to the registration period for each new semester. The Bulletin contains news and procedural information to keep you up-to-date and to make registering for classes easier. The Bulletin is also available on the departmental website (<http://cc.yosu.edu/adrefnd/>). This summer edition of the Bulletin will be followed shortly by EARF Registration Bulletin #8: Fall Semester 2005. Be cautious not to confuse the two.

Details concerning items in the EARF Registration Bulletin may be obtained from our Administrative Assistant, Willa Mattern (e-mail wsmatter@cc.yosu.edu, phone 330-941-1436) or from the Department Chair, Dr. Robert Beebe (e-mail rjbeebe@cc.yosu.edu, phone 330-941-1437). Suggestions for improving the Bulletin are welcome and should be sent to Dr. Beebe. If you do not wish to receive the Bulletin, please contact Willa to have your name removed from our e-mail distribution list.

NEWS

1. The full-time summer faculty welcomes you back for a new term. Hello again from Dr. R. Baringer, Dr. R. Beebe, Dr. C. DeBlois, Dr. G. Edirisooriya, Dr. R. McEwing, Dr. E. Tokar, and Dr. C. Vergon!
2. Five M.S. Ed. courses that are being taught this summer are not scheduled to be taught again until the spring of 2006. These courses are FOUND 6902: *Sociological Bases of Education*; EDADM 6915: *Learning, Teaching and Instructional Leadership*; EdAdm 6933: *Educational Policy, Politics, and Change*; EdAdm 6952: *School Finance, Resource Planning and Management* and EdAdm 6955: *Professional Development and Human Resources*. If you need to take any of these courses before the spring of 2006, you should register for them this summer.
3. One licensure course that is scheduled for this summer will not be taught again until the spring of 2006. This course is EDADM 7035: *The Superintendency and Evolving Ways of Looking at Leadership*. If you wish to enroll in this course before the spring of 2006, you should register for it this summer.

4. Three doctoral courses being taught this summer will not be taught again until the summer of 2006. These courses are EDADM 8100: *Professional Skill Development Seminar*; EDADM 8122: *Leadership in Education*; and EDADM 8125: *Educational Politics and Policy Making in the United States*. If you wish to take any of these courses before the summer of 2006, you should register for them this summer.

5. All Clinical Experience courses are scheduled to be taught this summer. To get a jump start on these courses, early start orientation meetings will be held for those who plan to register for EDADM 6975: *Introduction to Administrative Clinical Experience*; EDADM 7022E: *Clinical Experience: Elementary Principalship*; EDADM 7022S: *Clinical Experience: Secondary Principalship*; EDADM 7040: *Clinical Practice for the Administrative Specialist*; or EDADM 7050: *Clinical Experience: Superintendency*. The meetings will be held on Monday, April 18, from 5:00 to 6:20 p.m. for Principal and Superintendency candidates, and from 7:00 to 9:00 p.m. for Master's candidates. All meetings will be in room 4306 of the Beeghly College of Education Building. Students needing these courses are asked to review the Guidelines governing enrollment in Clinical Experiences and to complete the Clinical Application form, both of which may be found at <http://cc.ysu.edu/adrefnd/clinicals.html>. Please return the completed application to Dr. C. Vergon, Director of Clinical Programs, not later than April 4. You may mail the form to him at the Beeghly College of Education, Youngstown State University, Youngstown, OH 44555, or fax it to him at 330-941-3034. If you have questions you may contact Dr. Vergon by phone at 330-941-1574 or by e-mail at cbvergon@cc.ysu.edu.

6. The first course that new doctoral students take is EDADM 8100: *Professional Skill Development Seminar*, which became a required course in the summer of 2000. Designed to help doctoral students be successful in the program, this course is open to all doctoral students. Contact Dr. Beebe if you wish to receive a syllabus.

7. Master's comprehensive examinations will be administered this summer on July 9. Doctoral comprehensive examinations will be given on July 9 and July 23. For details on registering for comprehensives, contact Willa.

8. Students who plan to graduate this summer must file an "Intent to Graduate" form by July 11, 2005, with the School of Graduate Studies.

9. Doctoral students who have completed comprehensive examinations are reminded that doctoral faculty members are available for dissertation advisement throughout the summer. The summer often provides an excellent opportunity to make progress on the dissertation, and we encourage you to make good use of this time. Dissertation credits are earned in EDADM 8190: *Dissertation Study*. We are committed to helping you move on to graduation as quickly as possible.

PROCEDURES

1. Summer registration for current students begins on April 4. In planning for registration, you will need to consult both your curriculum advisement sheet (or transcript evaluation) and the final university Schedule of Classes. If you need a copy of a curriculum advisement sheet (or transcript evaluation), contact Willa. The class schedule will be available on March 23 in the departmental office, at various locations on campus, and on the Schedule of Classes web page <http://cfweb.cc.ysu.edu/schedule/intro.cfm>
2. Be sure to enroll in any courses that are prerequisites for other courses you plan to take. In making your plans, you may wish to consult the departmental Course Rotation through the summer of 2008, which may be found on the departmental website.
3. In order to register for classes, you must have the following four items of information: (a) your patron ID number (found on your YSU ID card and also on the letter from Enrollment Services informing you of registration), (b) your PIN number (the month and date of your birth, the last four digits of your social security number, or another four digits you have chosen), (c) the Course Code for all courses for which you wish to register, and (d) whether or not you want a parking pass.
4. You may register for classes in any of four ways: (a) in person as described in the Schedule of Classes, (b) electronically using the SOLAR system, (c) until April 20 by telephone through Willa, or (d) until April 20 by mail, fax, or e-mail using the Registration Form which is available on the departmental website.
5. Changes in registration (adds or drops) may be made by contacting Willa at any time after your registration is finalized. Remember that all YSU deadlines in the Schedule of Classes must be observed.