



**Lifestyle, Fitness and Rehabilitation Programs
STUDENT INTERNSHIPS
EXPECTATIONS OF THE STUDENT INTERN**

1. Familiarize yourself with the various staff members with whom you will be working. If you haven't met someone, please introduce yourself.
2. The Manager of Lifestyle, Fitness and Rehabilitation Programs will provide you with a schedule. You must let the Manager of Lifestyle, Fitness and Rehabilitation Programs know in advance, and in writing, when you are going to be absent from work due to vacations, course work, job conflicts. If you are ill, you will be required to call the Manager and leave message 1.5 hours before your required shift.
3. During your internship experience, it is your responsibility to ask questions and find out as much as possible about what is going on around you. If you are unsure of something, ASK!
4. We appreciate your ideas and creativity, so please let us know what you are thinking.
5. You will need to schedule an informal meeting time with the Manager of Lifestyle, Fitness and Rehabilitation Programs after each two-week rotation for evaluation purposes.
6. **Each intern is expected to complete one "major" project for the department.**
 - This can be a bulletin board educational tool, a research-oriented outcomes project or another idea that you may have.
 - Discuss this with the Manager of Lifestyle, Fitness and Rehabilitation Programs at the start of the internship so that it can be approved and work started in a timely fashion.
7. Come to the Heart and Vascular Center/Pulmonary Medicine Cluster with a willingness to learn and experience as much as you can. Not all areas are ones in which you will excel. However, the more areas in which you become proficient, the more it will benefit you.

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